

How To Print Recharge Cards In Nigeria Using CadPro ePin Manager



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For Cadeau Information And Communication Technology

(www.rechargecardprinting.com.ng)

Version 1.0



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You can also use it to train your friends at seminars etc.

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About CadPro ePin Manager

“CadPro ePin Manager” is a software that enables you to print recharge vouchers of All Networks (MTN, Airtel, Etisalat, Glo, Visafone and Starcomms) with ease and extended features which no other software of its kind can offer or has offered. It works with ePins purchased from ANY Recharge Cards Dealer in Nigeria.

“CadPro ePin Manager” has a user friendly interface with easy-to-use modules that even a novice will understand.

Getting Started

STEP 1:

Buy ePins you want to print from any Reliable Dealer (**NOTE:** You can Also Buy from Us : www.rechargecardprinting.com.ng OR Call: +234-703-617-9993) that sells ePins and save the file somewhere on your computer.

You can create a special folder in your PC and save it there.

The ePins might be encrypted in text files; might be protected with passwords for security purposes. The dealer will give you the password at the point of purchase of the ePins, so you can use it to open the ePins file.

Kindly note that for training purpose, We use a sample ePin file when teaching people how to use the software in printing recharge vouchers.

We will provide you the list of recharge card dealers. Visit: <http://www.rechargecardprinting.com.ng> for more info on how to get the dealers list. **Note:** You can also buy ePins of All Networks From Us.

STEP 2:

Connect your printer to your computer and ensure it's working well. You can use any printer of your choice, but Laserjet Printers are recommended because you will be wasting a lot of money buying ink-cartridges for deskjet printers (But If you must use Deskjet Printer, We Recommend You set the Print quality to "**Draft**").

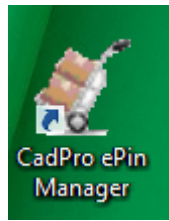
STEP 3:

Download **CadPro ePin Manager** on your computer. Install and **Activate** it. See Below How It Looks after Installation. You can download it at: www.rechargecardprinting.com.ng.



NOTE: It works on Computers ONLY.

After successful installation, you should notice the "**CadPro ePin Manager**" shortcut on your desktop.



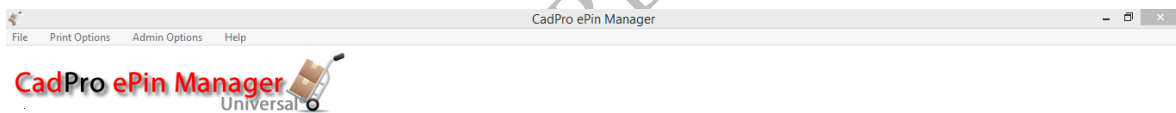
STEP 4:

Adding Your Business Name:

Double-click on the “**CadPro ePin Manager**” shortcut on your desktop.

Sign in to the software using login details you received via email upon activation request.

Go to “**Admin Options**” => “**Set Up**” => “**Company Details**”.



Enter your company or business name and location, and then SAVE.

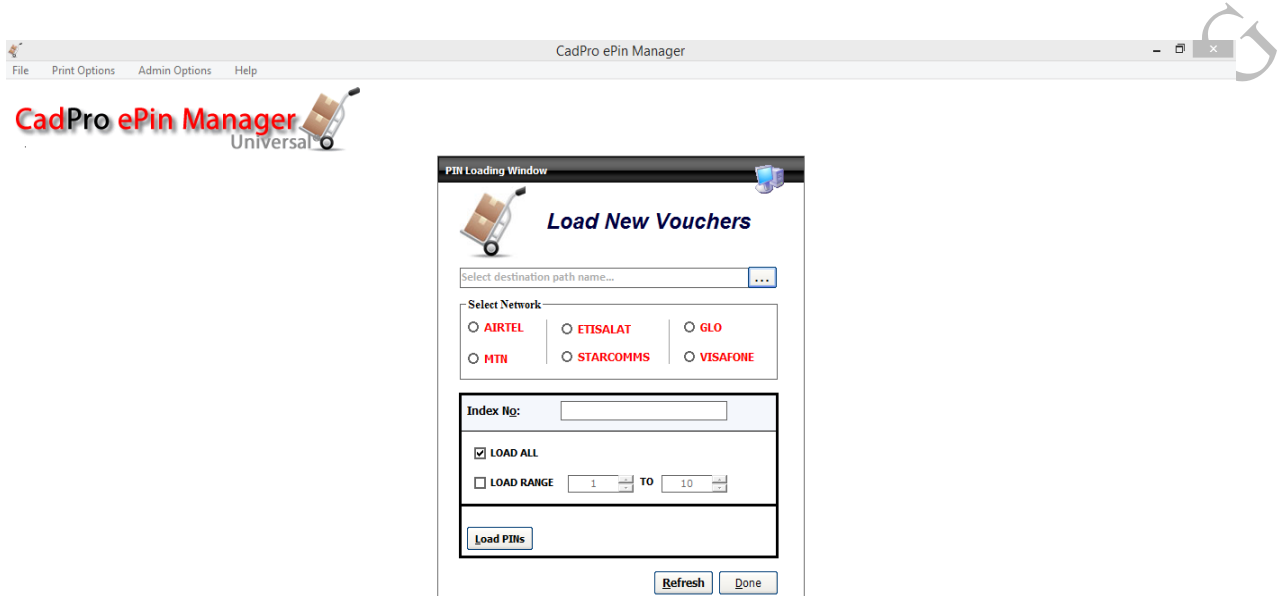
Delete whatever is there if you prefer to leave it empty.

STEP 5:

Importing ePins:

Go to "File" => "Import PIN File".

You should see a window similar to the screenshot below:



Click the "..." tab next to "Select destination path name..." and select the file containing the ePins you want to print.

Select the network of the ePin file.

Enter an index number e.g MTNN1500A. It can be any value, usually used to identify unique voucher sets. Make it unique for every pin file you print as it comes handy when RE-printing vouchers.

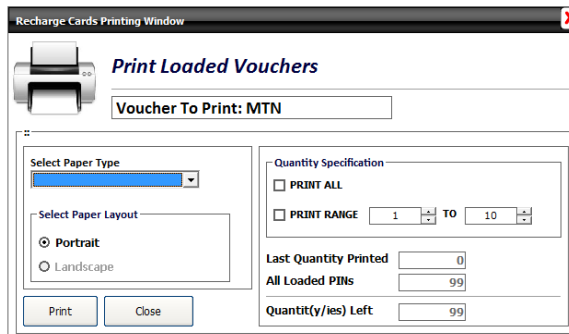
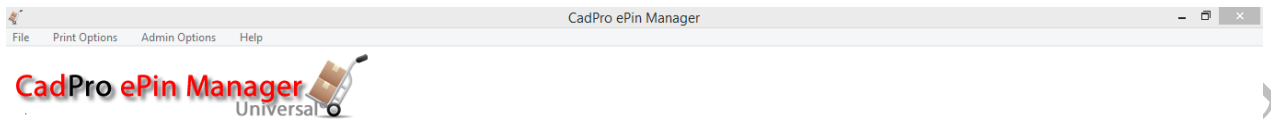
Select "Load all" or select a range, depending on the number of pins you want to print from your PIN file

Click "Load Pins" button.

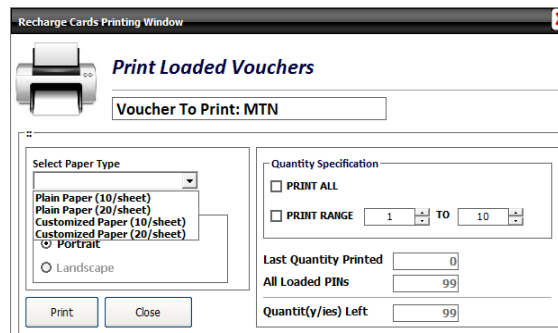
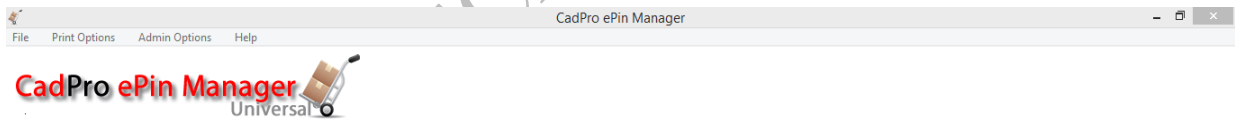
If loaded successfully, click "OK" and "Done".

STEP 6:**Printing Loaded Pins:**

Go to "**Print Options**" => "**Print Vouchers**" and click on the network you want to print eg MTN



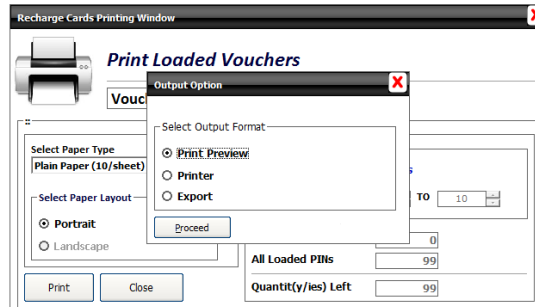
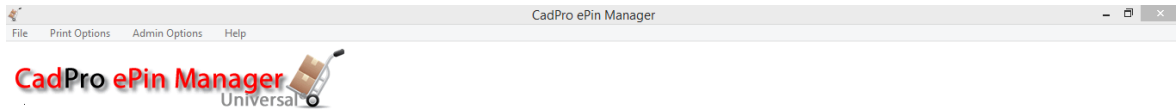
Click "**Select Paper**" dropdown and select "**Plain Paper (10/sheet)**" ie 10 Recharge Cards on an A4 Paper. If you've customized your paper, select the customized paper option.



Under "**Select Paper layout**", select "**Portrait**"

Under "**Quantity specification**", select "Print all" or the range you want to print

Click "**Print**" button.

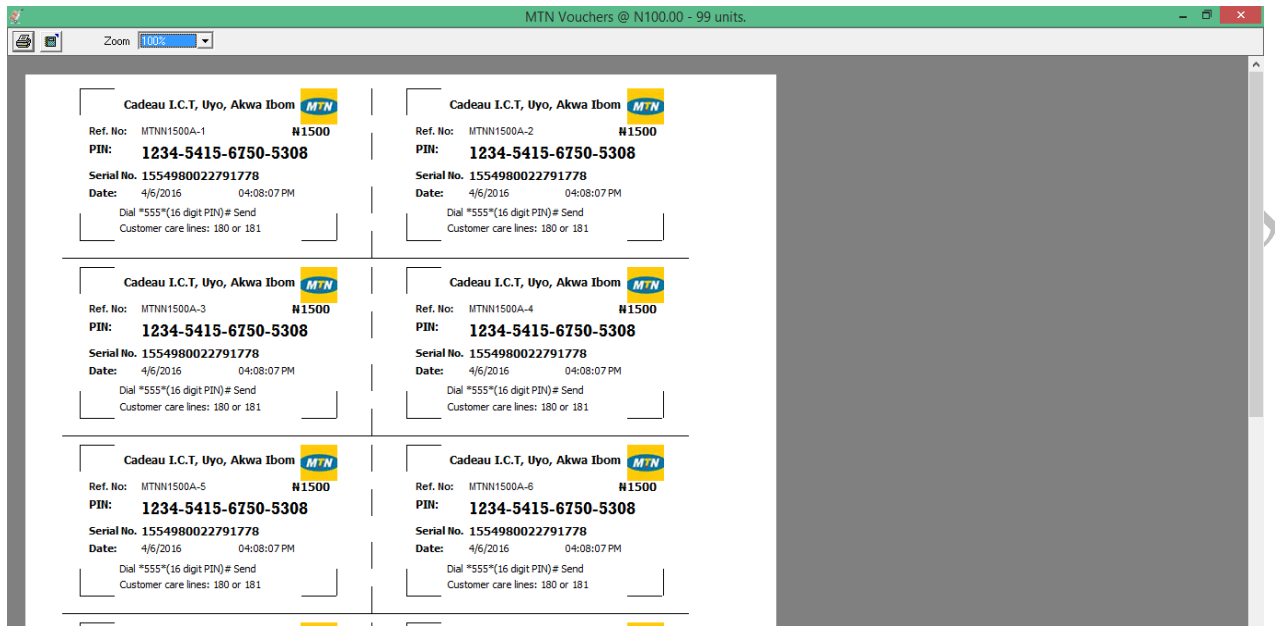


Leave the "**Select output format**" as "**Print Preview**" so you can preview before printing.

Click "**Proceed**" button.

You should see something similar to the screenshot below:

WWW.RECHARGE.CARD

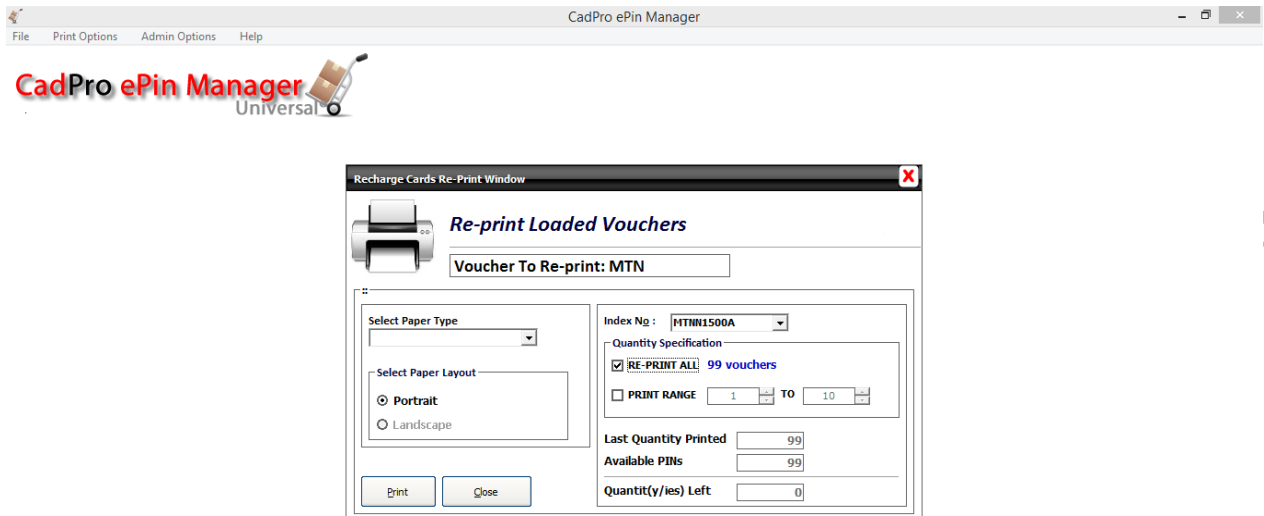


If satisfied with the preview, click on the print icon at the top left corner of the screen. (The first icon)

Then wait as the print out comes out of your printer.

How To Reprint Vouchers:

Go to "**Print Options**" => "**Re-Print Vouchers**" and click on the network you want to reprint e.g MTN



Select the index number of the PIN file you want to reprint

Select the paper type and layout

Specify the quantity to be reprinted

Click "**Print**" button.

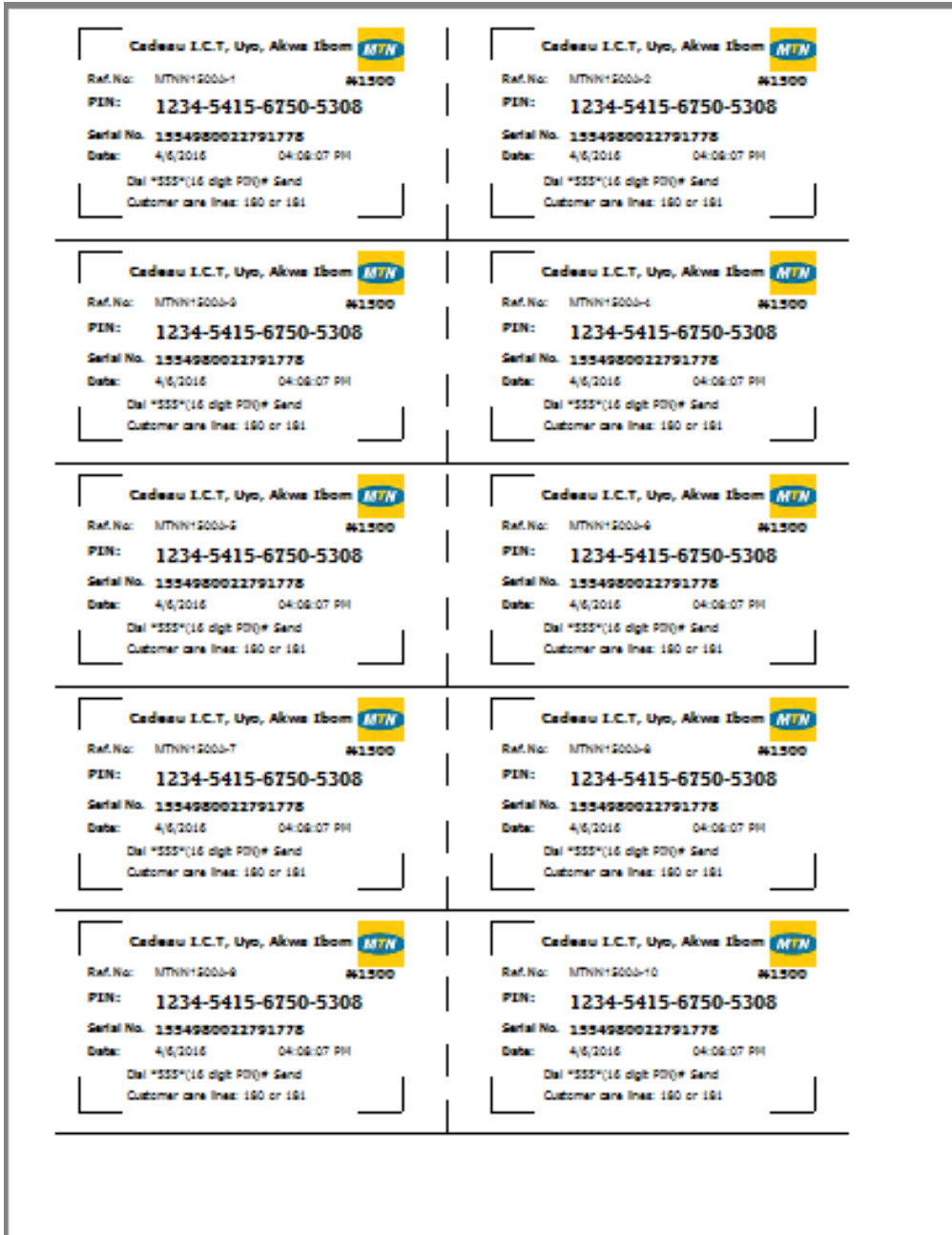
Leave the "Select output format" as "**Print Preview**" so you can preview before printing.

Click "**Proceed**"

If satisfied with the preview, click on the print icon at the top left corner of the screen. (The first icon)

Then wait as the print out comes out of your printer.

Below is a sample of 10 vouchers on a plain paper :



You can use scissors to cut them into pieces if you want to sell to end users.

How To Flush/Delete Pins:

You can flush printed pins so that the software can see it as a new set of pins.

Hence, the software won't force you to consider-reprinting whenever you try printing the vouchers.

To flush,

Go to “**Admin Options**” > “**Flush Pins**”

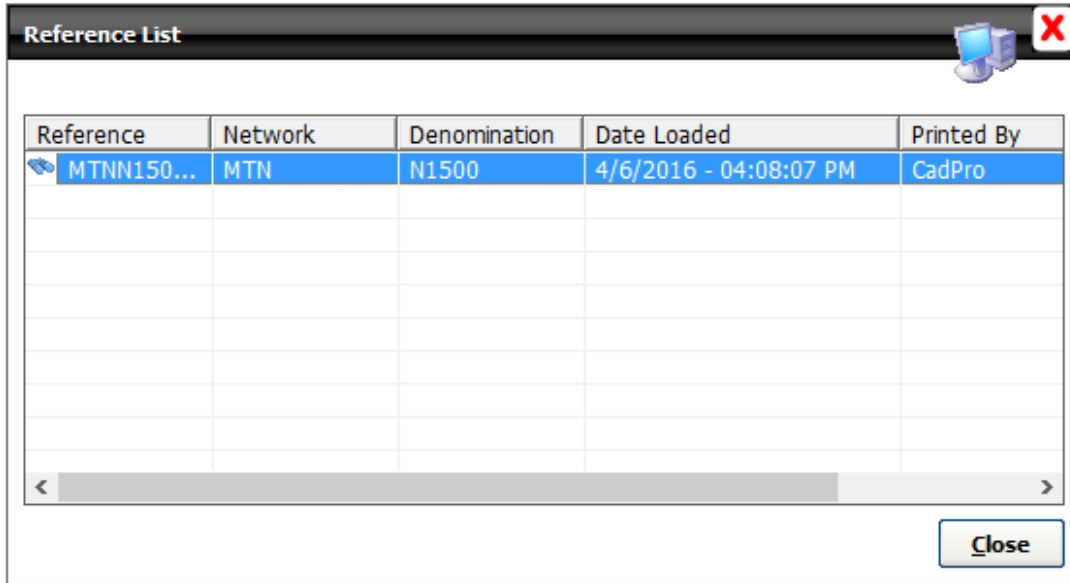
Select if you want to flush “**Printed Pins**” or “**loaded Pins**”

Select the Network:

Select flush criteria: “**All Printed Vouchers**” or “**By Index No**”. If “**By Index No**”, select the index Number of the vouchers set from the dropdown. Click “**Flush**”.

How To View List of Printed Vouchers:

Go To “**File**” => “**List of Index**”



Reference	Network	Denomination	Date Loaded	Printed By
MTNN150...	MTN	N1500	4/6/2016 - 04:08:07 PM	CadPro

Right there, you will see the list with info on date loaded, network, denomination and user that printed them.

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How To Add New Users:

You can add new users by specifying their username and password. You can also use this to create new login details for yourself as alternative to the default login details.

Go to “**Admin Options**”> “**Set Up**” > “**New User**”

The image shows a software dialog box titled "New User Setup". It features a yellow person icon and the text "User Setup". Below this is a section titled "Users Data Entry" containing three text input fields labeled "Username:", "Access Key:", and "Re-type Access Key:". At the bottom left of this section is a checkbox labeled "Show Password". At the bottom right are two buttons: "Save" and "Close".

Enter the “Username”, “Access Key” and retype the Access key.
Click **SAVE** and then **CLOSE**.

Important Tips To Order ePins From Us:

1. Always Call or Contact Us To Confirm the Current Prices of e-Pins Before Making. (**Phone:** +234-703-617-9993 OR **Visit:** www.rechargecardprinting.com.ng)
2. After Confirming The Prices for e-Pins. Proceed to the Bank and Pay into the Account Below:
Account Name: Cadeau Info & Comm Technology
Account Number: 021-6036-133
Bank Name: Guaranty Trust Bank
3. After Payment, Send Your Payment Details. **Amount Paid, Depositors Name, Email Address, Card Specifications** e.g MTN N100 / 50pcs, Airtel N200 /50pcs e.t.c. **NOTE:** Minimum Quantity of 50 Pieces Per Denomination.
4. Use Dedicated Email Address And Phone Number for Ordering e-Pins.
5. Check Your Email For Your e-Pins.

Contact Details:

Phone: +234-703-617-9993.

Email: info@rechargecardprinting.com.ng.

Website: www.rechargecardprinting.com.ng.

Feel Free To Publicize Your Business Using: www.citysms247.com !!

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